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|  **Responsable:** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Fecha****\_\_\_/\_\_\_/\_\_\_** | **Folio:****\_\_\_\_\_\_\_\_\_** |

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| No de Inventario | Descripción del bien | Númerode serie | Nueva Ubicación | No. de empleadoNuevo responsable |
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| Titular del área |  Responsable  |  Responsable nuevo |  Vo. Bo. Departamento de Recursos Materiales |